

CAMPUS POLICE OFFICER TRAINEE

Below you will find the details for the position including any supplementary documentation and questions you should review before applying to the opening. To apply to the position, please click the **Apply to this Job** link/button.

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Please see Special Instructions for more details.

The University of Rhode Island's Office of Human Resource Administration in conjunction with the University Police Department is currently accepting applications for the position of Campus Police Officer Trainee. A list of qualified individuals will be established from which appointments can be made. These positions are limited until completion of the Rhode Island Municipal Police Academy and work hours and days off will be determined according to the needs of the Department. Candidates must be a citizen of the United States, be at least 21 years of age upon hire, and possess a high school diploma or GED. All other requirements are listed under the Required Qualifications/Special Requirements section of this posting.

Posting Details

Position Information

Posting Number	CS00039
Job Title	CAMPUS POLICE OFFICER TRAINEE
Position Number	TO BE DETERMINED
FTE	
FLSA	
Pay Rate	\$15.03 - \$15.53
Pay Grade Level	Grade 305G
Position Type	Classified Civil Service Staff
Union	C94/L528 - Council 94/Local 528 (Serv/Maint)
Status	Calendar Year, Full-time, Limited

Restriction or Limitation Reason	Funding
End Date of Restriction or Limitation	POTENTIAL POSITION OR POSITIONS TO BE LIMITED TO 07/31/16

Department Information

Department	Police
Contact(s)	Donna L. Charron Supervising Employee Relations Officer Office of Human Resource Administration 80 Lower College Road Kingston, RI 02881
Contact Phone/Extension	401-874-2317
Contact Email	dcharron@uri.edu
Physical Demands	At the time of appointment must be physically qualified to perform duties and responsibilities as evidenced by a physician's certificate.
Campus Location	
Building(s)	
Grant Funded	
Extention Contingent on Funding Date	
Extention Contingency Notes	
Duties and Responsibilities	<p>CLASS DEFINITION:</p> <p>GENERAL STATEMENT OF DUTIES: To acquire training, both formal and on the job, in order to perform duties of a patrolling, protective and policing nature upon the premises of Board of Governor's post-secondary educational institutions, and to do related work as assigned.</p>

	<p>SUPERVISION RECEIVED: Works under the general and specific instructions of superior officer, training officer, and/or instructor, who reviews work in process and upon completion for conformance to provisions of law, Board of Governor's regulations and institution regulations and instructions.</p> <p>SUPERVISION EXERCISED: Not applicable.</p> <p>ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:</p> <p>To perform and participate in the various training aspects as established by the R. I. Commission on Police Standards and Training.</p> <p>To acquire experience for patrolling an assigned area on foot, or in a motor vehicle; for inspecting campus buildings, for directing traffic and assisting the public.</p> <p>To assist in preparations of paperwork relating to investigations, motor vehicle violations, parking violations, arrests, and non-criminal incidents.</p> <p>To acquire experience in operating a communications office and keeping of police records.</p> <p>To perform other related duties as required.</p>
<p>Required Qualifications</p>	<p>KNOWLEDGE, SKILLS AND ABILITIES:</p> <p>To acquire a working knowledge of Board of Governors and assigned institutional regulations; a working knowledge of the principles and practices commonly applied by a police officer in the enforcement of the law and regulations to protect life and property; ability to apply such knowledge, principles and practices; ability to make accurate reports on law or regulation violations; ability to give emergency medical treatment and operate an ambulance as needed; ability to operate a communications office and keeping of police records; ability to cope with situations firmly, courteously, tactfully and with respect for the rights of others; ability to understand and carry out oral and written instructions; ability to write and speak effectively; ability to qualify with firearms; and such related duties and abilities as may be required.</p> <p>EDUCATION AND EXPERIENCE:</p> <p>EDUCATION: Such as may have been gained through: graduation from an approved high school; with the completion of or participation in college level courses desirable.</p> <p>EXPERIENCE: Not applicable.</p>

	<p>SPECIAL REQUIREMENTS: Conditions to be met for appointment.</p> <ol style="list-style-type: none"> 1. Must be physically qualified to perform assigned duties as evidenced by a physician's certificate showing freedom from physical disabilities, and from defects of hearing and vision, and 2. Must satisfactorily pass the physical agility testing program mandated by the Rhode Island Commission on Police Standards and Training, and 3. Must achieve a Satisfactory or an Average rating on the psychological testing required by the Rhode Island Commission on Police Standards and Training, and 4. Must not have been convicted of a crime, misdemeanor or felony, and 5. Must possess a valid driver's license from Rhode Island or another state.
Preferred Qualifications	
Environmental Conditions	This position is not substantially exposed to adverse environmental conditions
Work Hours	WORK HOURS AND DAYS OFF TO BE DETERMINED
Posting Date	04/15/2015
Closing Date	05/13/2015
Special Instructions to Applicants	The University of Rhode Island's Office of Human Resource Administration in conjunction with the University Police Department is currently accepting applications for the position of Campus Police Officer Trainee. A list of qualified individuals will be established from which appointments can be made. These positions are limited until completion of the Rhode Island Municipal Police Academy and work hours and days off will be determined according to the needs of the Department. Candidates must be a citizen of the United States, be at least 21 years of age upon hire, and possess a high school diploma or GED. All other requirements are listed under the Required Qualifications/Special Requirements section of this posting.
Quicklink for Posting	http://jobs.uri.edu:80/postings/254

Supplemental Questions

Required fields are indicated with an asterisk (*).

1. * Are you a citizen of the United States?
 - Yes
 - No
2. * Have you graduated from a senior high school or possess a GED?
 - Yes
 - No
3. * Do you currently possess a VALID DRIVER'S LICENSE from the State of Rhode Island or another State?
 - Yes
 - No

Applicant Documents

Required Documents

1. Resume
2. Cover Letter/Letter of Application
3. Required License

Optional Documents